

To: Town Council
From: Matt Hart, Town Manager
CC: Town Employees
Date: May 24, 2010
Re: Town Manager's Report

Below please find a report regarding various items of interest to the Town Council, staff and the community:

Budget and Finance

- *Annual Meeting for Budget Consideration* – As you know, at the May 11, 2010 town meeting the voters adopted the Town Council's Proposed Budget for FY 2010/11. The Council also conducted a special meeting after the town meeting, to set the mill rate for FY 2010/11. The mill rate remains the same as the current year, at 25.71 mills

Council Requests for Information/Council Business

- *Special Meeting on Storrs Center Project* – Staff is working to schedule a special Town Council meeting on the Storrs Center Project.

Departmental/Division News

- *Mansfield Public Library*
 - Mansfield Public Library's annual plant swap will take place in the Buchanan Auditorium on Saturday, May 29 beginning at 3:00 p.m. To participate, bring in one plant or many, a perennial, annual, shrub or vegetable in a container you are willing to give away. Please label your plants as best you can—name, sun or shade, loved by deer or deer resistant, type and color of flower and flowering period. Each plant you bring gives you the opportunity to exchange it for something new. Books about gardening will be available for borrowing and for plant identification for those dug up things for which we have no name. We will present our plants and then swap! Meet other gardeners, share information, get in the gardening mood and best of all get something new for free!
 - The Friends of the Mansfield Library June Book Sale will be Saturday June 5 from 9:00 AM - 4:00 PM and Sunday, June 6 from 9 AM – 3:00 PM. The sales are now "multi-media" events that include audiobooks, DVD's, VHS, and CD's! The sales have become crucial in this economic down turn as the Friends are donating money that provides a significant portion of funding for programs, subscription databases, and collection. Dues are only \$5 per year for a family to join the Friends of Mansfield Library. You don't have to volunteer unless you want to, but your membership helps.
- *Public Safety*
 - On 4/30/10 at approximately 10:00pm the Mansfield Resident State Trooper's Office, Troop C Tolland and the Town of Mansfield Fire Dept. Office of the Fire Marshal assisted the Dept. of Liquor Control with a compliance check at a local bar located in the town of Mansfield. The liquor establishment compliance check was based on complaints received by the Dept. of Liquor Control regarding alcohol being served to intoxicated persons. As a result of the endeavor the establishment was cited for the following violations: one sale of alcohol to minors; two sale of alcohol to intoxicated party; one minor loitering inside bar; three intoxicated parties loitering inside bar; one possession of alcohol by a minor. Additionally, the establishment was found to be in violation of its occupancy capacity.
 - On April 21st, 2010, the Statewide Narcotic Task Force - East Field Office assisted by the Mansfield Resident Troopers Office & State Police, Troop C-Tolland executed a narcotic related search warrant at a Mansfield address. The execution of this search warrant was the result of a joint investigation by SNTF-East & the Mansfield Resident Troopers Office; the investigation revealed that the accused was cultivating marijuana in the residence. This search warrant resulted in an arrest for various narcotics charges and seizure of narcotic related evidence.

- On Friday, April 9, 2010 the Mansfield Resident Trooper's Office of the Connecticut State Police and agents from the Department of Consumer Protection's Division of Liquor Control conducted a series of compliance checks in the Mansfield/Storrs area. Beginning at 5:00pm, all nine package stores and grocery stores in the area that sell beer were tested for compliance. All stores passed the compliance check by not selling to the 18 year old youth undercover volunteer provided by the Governor's Prevention Partnership.
- *Human Services/Town Manager's Office* – Second round interviews for the Senior Center Coordinator position will be conducted this Thursday, May 27, 2010.

Major Projects and Initiatives

- *Police Study* – Last Monday and Thursday, the Regionalism Committee and key staff interviewed five firms that responded to our request for qualifications (RFQ) to conduct an evaluation of present and future police services for the Town. As a next step, staff will prepare a request for proposals (RFP) and ask a select number of the five firms to bid on the project.

Member Organizations

- *Mansfield Downtown Partnership* – The Mansfield Downtown Partnership will host a walk of the future Storrs Center downtown site and Whetten Woods as part of the CT Trails Day on Saturday, June 5th at 10am. The Mansfield Downtown Partnership, Inc., with Joshua's Trust, will lead an approximately one mile walk at an easy pace over fairly flat terrain, woods, and parking lot. Meet behind Starbucks at 1244 Storrs Road/Route 195; heavy rain cancels the event and pre-registration is recommended by calling 860.429.2740.

Special Events

- *CT Trails Day* - Mansfield will host four walks and a paddle on Saturday, June 5 and Sunday, June 6 as part of CT Trails Day. Come visit the Town of Mansfield and explore its extensive local and state trails and waterways. Connecticut Trails Day has been coordinated by the Connecticut Forest Park Association since 1993. For more information about the Association or CT Trails Day events, see the Association's website at www.ctwoodlands.org.
- *Memorial Day* - Mansfield will observe Memorial Day on Monday, May 31st. The parade will begin at 9:00 a.m. from the intersection of Rt. 195 and Bassetts Bridge Road in Mansfield Center, and will travel North on 195, down Cemetery Road to the new Mansfield Center Cemetery. At the cemetery, Deputy Mayor Haddad will welcome everyone in attendance, Congressman Joe Courtney will give the address, State Rep. Denise Merrill will read the Governor's Proclamation, Councilman Christopher Paulhus will lead the Pledge of Allegiance and Carolyn Stearns will represent the First Church of Christ Congregational and give the invocation and benediction. Music will be provided by the Mansfield Middle School Band and the E.O. Smith Regional High School Band. In the event of inclement weather, an abbreviated ceremony will be held in the Mansfield Middle School Gymnasium. If necessary, an announcement will be made over WILI Radio by 7:30am.

Upcoming Meetings*

- Traffic Authority, May 25, 2010, 10:30 AM, Conference Room B, Audrey P. Beck Municipal Building
- Energy Education Team Meeting, May 25, 2010, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Sustainability Committee, May 26, 2010, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Four Corners Water and Sewer Advisory Committee, June 1, 2010, 7:00 PM, Conference Room C, Audrey P. Beck Municipal Building
- Agriculture Committee, June 1, 2010, 7:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Advocates for Children, June 2, 2010, 5:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Mansfield Downtown Partnership Board of Directors, June 3, 2010, 4:00 PM, Downtown Partnership Office
- Ethics Board, June 3, 2010, 4:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Community Quality of Life Committee, June 3, 2010, 7:30 PM, Council Chambers, Audrey P. Beck Municipal Building
- Planning and Zoning Commission, June 7, 2010, 2010, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Beautification Committee, June 7, 2010, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Communications Advisory Committee, June 7, 2010, 7:00 PM, Conference Room C, Audrey P. Beck Municipal Building
- Youth Service Bureau Advisory Board, June 8, 2010, 11:30 AM, Conference Room B, Audrey P. Beck Municipal Building
- Historic District Commission, June 8, 2010, 8:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Zoning Board of Appeals, June 9, 2010, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Mansfield Community Campus Partnership, June 10, 2010, 4:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Personnel Committee, June 10, 2010, 6:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Board of Education, June 10, 2010, 7:30 PM, Council Chambers, Audrey P. Beck Municipal Building
- Housing Code Board of Appeals, June 14, 2010, 5:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Town Council, June 14, 2010, 7:30 PM, Council Chambers, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 429-3302 for a complete and up-to-date listing of committee meetings.*